

City of
EDMONDS
Washington

PARKS MAINTENANCE WORKER

Department:	Parks, Recreation & Cultural Services	Pay Grade:	F
Bargaining Unit:	Teamsters	FLSA Status:	Non-Exempt
Revised Date:	June 2013	Reports To:	Parks Maintenance Manager

POSITION PURPOSE: Under close supervision, cleans and maintains City parks, playgrounds and other locations; plants, sprays, fertilizes and maintains lawns, plants, trees, shrubs and landscaped areas; operates and maintains a variety of equipment. Incumbents in the Parks Maintenance Worker I classification perform a variety of routine grounds maintenance work for City parks and facilities and assist with a variety of special projects as assigned. Incumbents in the Parks Maintenance Worker II install, repair and maintain City irrigation systems and serve as crew leaders as directed.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Performs a variety of grounds keeping duties including: raking, weeding, trimming trees, fertilizing and cutting down or transplanting trees and shrubs; edges landscaped areas using weed eaters and other equipment.
- Cleans and sanitizes park restrooms; picks up litter and empty trash receptacles for City grounds and parks areas; blows sidewalk clear of debris; moves picnic tables as required; inspects and notifies appropriate personnel of safety hazards and repair needs.
- Performs landscaping and beautification activities around City buildings; maintains flower beds and vegetation; pulls weeds and ensures proper watering and irrigation.
- Operates and maintains a variety of equipment and tools including: a backhoe, tractor, two-man lift, dump truck, sod cutter, chipper, pruner, clipper and small power tools.
- Assists in the installation, repair, replacement and service to turf irrigation systems.
- Sprays landscaped areas with pesticides and insecticides as required.
- Performs minor and preventive maintenance and repair work on equipment and facilities; assists with other maintenance work as assigned including painting.
- Maintains routine records of work performed including: pesticide applications, equipment usage, preventive maintenance and needed repairs.
- Performs seasonal maintenance activities including: ice and snow removal, winterizing irrigation systems and other projects.

Required Knowledge of:

- Methods, tools and materials used in cultivating and maintaining landscaped and related areas.
- Basic grounds maintenance procedures including mowing, edging, raking and weeding.
- Operation and maintenance of hand and power tools and equipment used in groundskeeping.

JOB DESCRIPTION

Parks Maintenance Worker

- City and park rules and regulations.
- Cultivating, fertilizing, watering and spraying of flowers, trees and shrubs.
- Proper methods of storing equipment, materials and supplies.
- Health and safety regulations.
- Oral and written communication skills.

Required Skill in:

- Performing a variety of maintenance work in the preparation and maintenance of park grounds, trees, shrubs and facilities.
- Performing general ground maintenance duties including mowing, edging and weeding.
- Utilizing tools and equipment used in grounds maintenance work.
- Learning schedules and procedures quickly.
- Operating light power and mechanical equipment used in the care and maintenance of trees, shrubs and landscaped areas.
- Establishing and maintaining cooperative and effective working relationships with others.
- Utilizing pesticides and other sprays in a safe and effective manner.
- Understanding and following oral and written directions.
- Maintaining routine records.
- Observing health and safety regulations.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School Diploma/GED Certificate and one year of experience in landscape maintenance that includes responsibility for maintaining flowers and flower beds, shrubs and turf, and operating related equipment and hand tools; OR an equivalent combination of education, training and experience.

Required Licenses or Certifications:

Valid State of Washington Driver's License.

Ability to obtain a Washington State Public Pesticide Applicators License within 1 year of date of hire.

CPR, First Aid, AED, and Bloodborne Pathogen Cards within 2 years of date of hire.

Flagging Certification within 1 year of date of hire.

Other specialty certifications/licenses as required by state and federal law and/or OSHA and WAC regulations may be required within a specified period of time after hire.

Must be able to successfully complete and pass a background check.

Mandatory drug test subject to conditional job offer.

WORKING CONDITIONS:

Environment:

- Indoor and outdoor work environment.
- Driving a vehicle to conduct work.
- Regular exposure to fumes, dust and odors.
- Noise from equipment operation.

Physical Abilities:

- Hearing, speaking and otherwise communicating to exchange information in person or on the phone.

JOB DESCRIPTION

Parks Maintenance Worker

- Operating a computer keyboard and other office equipment.
- Reading and understanding a variety of materials.
- Sitting, standing, walking or otherwise positioning oneself for extended periods of time.
- Ascending/descending ladders and working from heights.
- Lifting/carrying or otherwise moving or transporting up to 50 lbs.
- Reaching overhead, above shoulders and horizontally.
- Wearing proper personal protective equipment as required by department or City policy.
- Bending, kneeling or crouching, reaching overhead, above shoulders and horizontally or otherwise positioning oneself to accomplish tasks.

Hazards:

- Working around and with sometimes noisy machinery having moving parts.
- Exposure to chemical fumes and pesticides.
- Working at heights.

Incumbent Signature: _____

Date: _____

Department Head: _____

Date: _____